

**Bluffton Presbyterian Church
Electronic Sign Message Request Form**

Complete this form (or send the requested information) to sign@blufftonpc.org.

Name of organization	Your name	Role in organization
_____	_____	_____
Email Address	Phone number	Phone type (cell/office)
_____	_____	_____

Population served by organization:

Text of the proposed message:

Is there an image to be included? Y / N

If so, include proposed image in 3:2 size as a .jpg attachment

What is your preferred time frame for displaying this message? (no more than 2 weeks)

I declare that my organization is solely responsible for the content of this message, including wording, graphics, and copyright permissions.

_____	_____	_____
Name (printed)	Name (signature)	Date

BPC Office Use Only:

_____	_____	Y / N	_____
Date reviewed	Date contacted with questions	Approved?	Date